



**LANGLEY
POLICY
DIRECTIVE**

**Directive: LAPD 2400.3
Effective Date: April 9, 1999
Expiration Date: November 30, 2006**

Responsible Office: Network and Computer Services Branch (NCSB), Office of the Chief Information Officer (OCIO)

**SUBJECT: Langley Research Center (LaRC) Computer Networks
for Data Communications**

1. SUMMARY

This directive sets forth policy and responsibilities for the management of Langley Research Center (LaRC) computer networks for data communications.

2. POLICY

LaRC will provide centralized management and coordination of intra-Center computer networks and access to off-site computer networks.

3. RESPONSIBILITIES (Organization/Function)

a. Network and Computer Services Branch, OCIO

- (1) Serve as single LaRC point of contact for computer networks.
- (2) Plan, coordinate, approve, and execute all activities related to LaRC local area computer networks and access to off-site computer networks.
- (3) Maintain formal communications with LaRC research groups to identify network requirements.
- (4) Evaluate requirements and integrate into Centerwide network plans.
- (5) Provide ongoing operational support and maintenance for the LaRC local area computer network (LaRCNET).
- (6) Provide user training and documentation as required for the utilization of the LaRC local area computer network (LaRCNET).
- (7) Define the requirements for and provide the installation of cable facilities and communication channels necessary for the implementation of intra-Center computer networks and interconnection to off-site computer networks.

(8) Provide cable facilities and communication channels (including the NASA Integrated Services Network (NISN)) required to implement intra-Center computer networks and interconnection to off-site computer networks.

(9) Provide other communications facilities that may be required that are within the Center's integrated voice/data telecommunications system.

4. RECISION

LAPD 2400.3, dated June 24, 1987.

original signed on file

Jeremiah F. Creedon
Director